

Building and Grounds Committee

(Via Zoom Videoconference and Highway Committee Room)

MINUTES

Tuesday, April 4, 2023

1. **Call to Order**
Meeting was called to order by Backlund at 8:30 a.m.
2. **Roll Call**
Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss
Members Excused: Mary Roberts
Others Present: Ben Wehmeier, County Administrator
Others Present via ZOOM: Kim Gretz, Maas Bros Construction, Brian Udovich, Highway
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made.
5. **Public Comment**
No action taken.
6. **Communications**
None
7. **Approval of the March 7, 2023 committee meeting minutes**
Draft minutes were provided for review.

Motion by Braughler/Lindl to approve the March 7, 2023 committee meeting minutes. Motion passed 4-0.
8. **Update on courthouse/sheriff/jail project**
Photos of the project were shared and Gretz and Wehmeier gave an update.

The committee discussed structural issues with two of the skylights. The cost to keep both skylights is \$28,000.

Motion by Backlund/Braughler to approve the additional cost for the skylights. Motion passed 3-0.
Preuss abstained.

Note: This item was not listed as an action item on the agenda because the additional expenditure for skylights is within the authority granted to the County Administrator by the County Board. Because the Building & Grounds Committee is not required to authorize this expenditure, the action taken approving the additional cost for skylights will be considered advisory to the County Administrator and not official action by the Building & Grounds Committee.
9. **Financial Reports (YTD)**
 - Central Services
 - Management Information Systems
Financial reports were provided for review. No action taken.

10. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of April 4, 2023, Building and Grounds Committee meeting minutes
- b. Update on schedule for Courthouse/Sheriff/Jail Project

Next meeting Tuesday, May 2, 2023 at 8:30 a.m. – Highway Committee Room.

11. **Adjourn**

Motion by Lindl/Preuss to adjourn at 9:41 a.m.